



\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Applicant's Address

Applying for Grade \_\_\_\_\_

Entering in September, 20 \_\_\_\_\_

## Recommendation Form School Report

**To the Students:** Please clearly print your contact information above and give this form and a stamped, addressed envelope to the appropriate school official.

**To the School Official:** The student named above is a candidate for admission. The Admission Committee places considerable weight on the academic and personal qualifications of each student. Your recommendation is vital to our process. We would appreciate your most candid and thoughtful responses. Please complete this form and return it to Northbrook Academy in the envelope provided.

How well do you know the student academically? \_\_\_\_\_ As a person? \_\_\_\_\_

**Please send with this report:**

- Copy of Current Grades     Recent teacher reports, if any     A school profile, if available  
 If this student is on an Individualized Academic Plan, please include a copy of the plan.

In what month does your school year end? \_\_\_\_\_

Please explain your school's grading system. What is the passing mark? \_\_\_\_\_ Honors mark? \_\_\_\_\_

What percent of students receive which grades? \_\_\_\_\_

Are your students placed according to ability?  Yes  No. If yes, please tell us in which level is the applicant placed for each subject. \_\_\_\_\_

What are the first three words that come to mind to describe this student?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

In what way has the student made significant contributions to your community?

If the student is relatively strong or weak in any areas, please elaborate.

Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction?

Has he or she withdrawn from school voluntarily for an extended period of time for other than reasons of health? If the answer to either or both of these questions is in the affirmative, please provide a full explanation on a separate piece of paper.

Please place check marks at the points that represent your evaluation of the student in comparison to other students in his or her age group. If you have no fair judgement, do not hesitate to say so.

	Top few I have ever seen	Excellent (Top 10% this year)	Good (above average)	Average	Below Average	No Basis for Judgement
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/ Determination						
Ability to Work Independently						
Organization						
Creativity						
Willingness to Take Intellectual Risks						
Concern for Others						
Honestly / Integrity						
Self - esteem						
Maturity (relative to age)						
Responsibility						
Respect Accorded by Faculty						
Respect Accorded by Peers						
Emotional Stability						
Overall Evaluation as a Person						
Overall Evaluation as a Student						

If the student is not (or has not been) in good academic standing, please explain:

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone